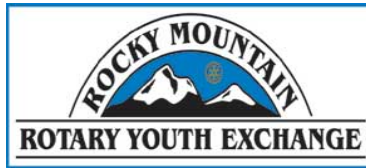


# APPENDIX C



## RMRYE Volunteer Background Check Instructions

**Club Name:** \_\_\_\_\_

Each volunteer the exchange year must individually complete the online application.

I hereby authorize the Rotary District which includes my location, Verified Volunteers and/or its Service Provider to request and receive any and all background information about/concerning me, that is described in the RMRYE Disclosure and Authorization that is part of the background check. I understand that this information will be used to determine my eligibility for a volunteer position with a Rotary Youth Exchange Program. I also understand that as long as I remain a volunteer for service in Rotary Youth Exchange, the criminal history records check may be repeated as deemed necessary. I understand that I will have an opportunity to review the criminal history report and that there is a procedure available for clarification, if I dispute the record as received.

I waive any right to assert that such an investigation or request constitutes an invasion of my privacy. I recognize that such inquiries are in the interest of all persons involved in Rotary Youth Exchange, and I fully consent to such investigations.

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**Print Name**

**Signature**

**Date**

### Instructions for online application:

1. Log on to <https://app.verifiedvolunteers.com>
2. Create an Account and log in through the volunteers portal.
3. Select "Get Verified" and enter GOOD DEED code: xvdncrv
4. Fill out the 4 steps, click COMPLETE
  - a. Club: the name of the Rotary Club hosting the student/event
  - b. YEO: the Youth Exchange Officer requesting you complete the background check
  - c. Dropdown: Volunteer